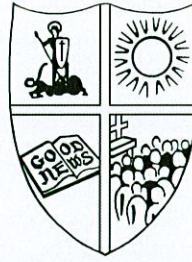


*J*  
3/12/21



## ST MICHAEL'S CATHOLIC SCHOOL

*"Christ is Ever Present"*

### SMCS BOARD OF TRUSTEES MINUTES

Meeting held at SMCS on 1 November 2021 at 7.00pm

**PRESENT:** Lauren Brown, Ann McKeown, Jon Williams (Chair), Mark Twomey, Brigid Stevens, Joseph Liava'a, Justin Brown, Issa Cabling, Casiana Wooler, Alex Houghton (Minute taker)

No	Item	Agreed	Action
1	<b>Opening Prayer</b> – Cassie		
	<ul style="list-style-type: none"><li>• Apologies – Nil</li><li>• Declaration of interest – none</li></ul>		
2	<b>Minutes</b>		
	<ul style="list-style-type: none"><li>• The Board confirmed the September minutes.</li></ul>	Jon Mark	
	<ul style="list-style-type: none"><li>• The Board confirmed the September in-committee minutes.</li></ul>	Jon Brigid	
3	<b>Board Appointment</b>		
	The board discussed and approved the appointment of Marija Batisich.	Jon Justin	
4	<b>Principals Report</b>		
	<ul style="list-style-type: none"><li>• Discussed staffing for 2022, including the appointment of John Hazel</li></ul>	Ann Joseph	
	<ul style="list-style-type: none"><li>• Ann presented the Report and summarised the material matters.</li><li>• The Board discussed:<ul style="list-style-type: none"><li>○ The reflective area.</li><li>○ Discussed Te Reo and Maori culture with Sam Tipene.</li><li>○ Care and well being of staff was discussed</li><li>○ Upgrade to the staff room, and</li></ul></li></ul>	Ann Justin	



	<ul style="list-style-type: none"> <li>Jon discussed Covid 19 correspondence from MOE. We are following all the rules and advice from MOE as well as staff vaccinations including communication regarding the same with the parent community</li> </ul>		
<b>5</b>	<b>Finance and Property</b>		
	Mark summarized material matters from the Report including the hall refurbishment and the SIPs funded projects. Budget currently being worked on with submission to P&F committee on next meeting.	Mark Justin	Ann & Ed Services
<b>6</b>	<b>Strategic Planning</b>		
	The Board discussed the "Strategic Plan Structure To Assist Annual Plan" noting a due date of March 2022 incorporating feedback from the parent group on the recent SMCS Charter and Strategic Plan Feedback session. And finally communicating the same to the parent community. Ann to consider how this can be shared with the PTA.		Ann
<b>7</b>	<b>Blue sky thinking</b>		
	<p>The Board discussed the Blue-Sky thinking list including:</p> <ul style="list-style-type: none"> <li>How it fits within the curriculum</li> <li>The idea is to pick one or two ideas to focus on.</li> <li>Any new ideas</li> </ul>		Ann & Teaching staff
<b>8</b>	<b>Correspondence</b>		
	<p>The Board discussed:</p> <ul style="list-style-type: none"> <li>Parent correspondence around the measures around returning to school. Members to get together and draft a response in line with the comms to the rest of the community.</li> </ul>		Ann & BOT Members
<b>9</b>	<b>Other Matters</b>		
	Lauren discussed student engagement/Wellbeing with staff who reported very positive feedback.		

There being no other business the meeting closed at 8:28 pm