

ST MICHAEL'S CATHOLIC SCHOOL

*"Christ is Ever Present"*

**SMCS BOARD OF TRUSTEES MINUTES**

**For meeting held in Room 10 on Monday 10<sup>th</sup> September at 7.00pm**


**PRESENT:** Lauren Brown, Stephanie Radich, Jon Williams, Rebecca Popovic, Justin Browne, Alex Houghton, Cecilia Ruiz-Acosta, Casiana Wooler, Mat Croad, Brigid Strevens

**ATTENDEES:**

**APOLOGIES:** Ann McKeown

Item	Agreed	Action
Opening Prayer by Lauren Declaration of Interest (none) 1. Confirmation of Minutes 2. Confirmation of in-committee Minutes	Alex/Cassie	
<b><u>Agenda Discussion</u></b>  1. PTA - the board acknowledged the good work of the PTA in securing a sponsor for cultural day, real estate agent Michael Boulgaris.  2. Health & Safety - 30 Minutes Our Health and Safety adviser presented progress being made by the H&S committee and goals for St Michael's Catholic School to the Board. His presentation focused on the risk register and risk audit.  3. Principal's Report	Lauren/Mat	

<p>The Principal's Report was accepted.</p> <p>4. Finance &amp; Property Committee Report – Master Plan Jon discussed the draft Master Plan and asked for feedback in the next fortnight. It is intended that that Master Plan be ratified by the board at the next Board Meeting. The next steps are to take to the parish for input. Jon was thanked for his work on this.</p> <p>July Financial Report The July Financial Report was accepted.</p> <p>5. Other Business</p>	<p>BOT members to review.</p> <p>Jon/Alex</p>	
<p>Policy Review</p>		
<p>Identify Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> <li>- Master Plan</li> <li>- Teacher Feedback</li> </ul>		
<p><u>Administration</u> <b>Correspondence</b></p>		
<p>The meeting closed at: 9:17pm The next meeting is set for: Monday 10<sup>th</sup> September</p>		

Approved  
  
 1/11/18