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31/12/21

ST MICHAEL'S CATHOLIC SCHOOL

"Christ is Ever Present"

SMCS BOARD OF TRUSTEES MINUTES

Meeting held at SMCS on 13 September 2021 at 7.00pm

PRESENT: Lauren Brown, Ann McKeown, Jon Williams (Chair), Mark Twomey, Brigid Stevens (minute taker), Joseph Liava'a, Justin Brown, Issa Cabling, Casiana Wooler

No	Item	Agreed	Action
1	Opening Prayer – All		
	<ul style="list-style-type: none"> • Apologies – Candice Harris • Declaration of interest – none 		
2	Minutes		
	<ul style="list-style-type: none"> • Subject to removal of the data points under Agenda item 5, the Board confirmed the August minutes. • There were no In-Committee minutes for confirmation. 	Jon Mark	
3	Health and Safety		
	<ul style="list-style-type: none"> • The Health and Safety statistics were presented by Ann and recent incidents and actions were discussed by the Board including communications with parents. 	Ann Joseph	
4	Principals Report		
	<ul style="list-style-type: none"> • Ann presented the Report and summarised the material matters. • The Board discussed: <ul style="list-style-type: none"> ◦ COVID-19 remote learning support for students and communications with parents. ◦ Updates to home learning support, noting areas of increased support like subscriptions for online ePM readers. ◦ Ann's observations and insights from attendance at class calls. • The Board noted the NELP strategy slideshow. • The Board moved to an In-Committee meeting for the remainder of this item. 	Jon Justin	
5	Finance and Property		
	<p>Mark summarized material matters from the Report. The Board discussed and approved the 10-year maintenance plan and the list of priority works.</p>	Mark Lauren	

6	Blue sky thinking		
	<p>The Board discussed the Blue-Sky thinking list including:</p> <ul style="list-style-type: none"> ● Potential to get a van with Alex to share the work that was done previously around this matter ● Kelly sports to run sports programmes with Georgina to research this. ● Consolidating the list of Blue Sky thinking and the feedback from the Community with the list from the PTA <p>The Board requested a subset of the Board members meet with Ann and the PTA to develop a plan to take forward for the consolidated list of items.</p>		<p>Alex</p> <p>Georgina</p> <p>Sub-set of Board PTA, Ann</p>
7	Correspondence		
	<p>The Board discussed:</p> <ul style="list-style-type: none"> ● Parent correspondence around the SMCS COVID -19 response and vaccination stance. The Board discussed the approach and Ministry Guidelines to be followed, with Ann and the Board Chair to follow up directly and through wider community communications. ● The resignation of Candice Harris and the next steps to fill the position as a casual vacancy. 		<p>Ann, Jon</p>
8	Other Matters		
	<p>The Board discussed opportunities to further utilise Teacher Aides to increase support for teachers and students through lockdown, with Ann to discuss and identify these opportunities with staff.</p>		<p>Ann</p>

There being no other business the meeting closed at 8:23 pm