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## ST MICHAEL'S CATHOLIC SCHOOL

*"Christ is Ever Present"*

### SMCS BOARD OF TRUSTEES MINUTES

For Zoom online meeting held on Thursday 23th April 2020 at 5.00pm

**PRESENT:** Lauren Brown, Ann McKeown, Jon Williams (Chair), Issa Ilo-Cabiling (Minute taker), Casiana Wooler, Mark Twomey, Candice Harris, Brigid Stevens, Alex Houghton, Joseph Liava'a, Justin Browne

**APOLOGIES:** None

No	Item
1	<b>How is Remote Learning Going</b> <ul style="list-style-type: none"><li>• Very positive experience for students, most children are fully engaged in the zoom sessions and the parents are generally happy with the work that the students are being set.</li><li>• The Board expressed their thanks to the staff for how well the distance learning is going.</li></ul>
2	<b><u>SMCS School Procedures For Alert Level 3</u></b> <ul style="list-style-type: none"><li>• The plan was discussed</li><li>• Staff have been surveyed with regards to their availability during Level 3 and four staff members have volunteered. One in the office, two to share 1 bubble (10 students max) and 1 to help with release. A reliever has been employed to take the other bubble.</li><li>• Number of students attending school - 14</li><li>• Letter to parents of students who are attending school to include: Bringing outdoor play equipments such as scooters; Also indoor play things; Parents to remind students that they will not be allowed on the adventure playgrounds;</li><li>• Gates will be kept closed, signs to be put at Gates to no entry.</li><li>• <a href="#">Health Surveillance Questionnaire</a> to be completed by parents of students who are attending school.</li></ul>
3	<b>Cleaning</b> <ul style="list-style-type: none"><li>• Peter and Mohan have been giving the school a thorough clean, they began their work on Wednesday 23 April</li><li>• Mark has sent Ann an assortment of guidelines to help prepare schools to open on 29 April.</li></ul>
	Meeting closed - 5.40pm
	Next meeting <ul style="list-style-type: none"><li>• When there has been a release from the Prime Minister with regards to moving from level 3. Jon to send data</li></ul>