



ST MICHAEL'S CATHOLIC SCHOOL

"Christ is Ever Present"

SMCS BOARD OF TRUSTEES MINUTES

Meeting held via Zoom on 29 November 2021 at 7.00pm

PRESENT: Lauren Brown, Ann McKeown, Jon Williams (Chair), Mark Twomey, Brigid Stevens, Joseph Liava'a, Justin Brown, Alex Houghton, Marija Batisich, Issa Ilo-Cabiling (Minute taker)

No	Item	Agreed	Action
1	Opening Prayer – Issa <ul style="list-style-type: none"> Apologies – none Declaration of interest – none 		
2	Minutes <ul style="list-style-type: none"> Confirmation of 01 November 2021 Minutes November in-committee minutes - none 	Justin Alex	
3	Health & Safety <ul style="list-style-type: none"> Verbal report given by Ann because there were lots of meeting <ul style="list-style-type: none"> Created documents sent to the school community HEPA filtration systems already in all rooms Jon thanked the board on attendance of special meetings 		
4	Principal's Report - Ann <ul style="list-style-type: none"> Report discussed Back to school <ul style="list-style-type: none"> Teachers are getting good at using Zoom The big thing is the health & safety at school that we have been able to provide a safety plan in place - separated in groups and areas, children were settled Children and staff are happy back at school Under 80% has come back to school Children at home have learning packs and teachers are checking-in Margie McNally resignation <ul style="list-style-type: none"> Tagged position Two interviews lined up - one Catholic and one non-Catholic One year fixed-term if getting non-Catholic Alex will attend the tagged position interview 	Ann Lauren	

5 Finance & Property - Mark

- Report discussed
- Autex colours selected by Student Council (house colours)
- Cyclical work on lighting - sustainability considerations
- **Cyclical plan endorsed by Finance & Property and approved by the Board**

Mark
Justin

6 Strategic Planning

- Ann to fill in form and present to the Board at the next meeting
- Jon sent Webinar on Student Achievement

Ann

7 XLR8 After School Care

- Report discussed
- Marija to review and update contract with current legislation
- Include School values, Covid health and safety, Covid vaccine requirement
- **Board endorsed to renew contract for 2022 subject to updates**

Marija

8 Correspondence

- 2022 BOT elections
 - Genevieve will be taking a night course and cannot be returning officer
 - Need to investigate options for returning officer

Ann

9 Other Matters

- Casiana Wooler Resignation
 - Jon and the Board thanks Cassy for all her hard work and appreciation for her five years help with the Board
 - Cassy replacement - Ann will discuss with Father Tony and present next year
- Board election pushed to 5-23 September 2022
- BOT meeting date change
 - Feb 14 to Feb 21
 - Sep 12 to Sep 26

Ann

Meeting closed at 8pm

22/02/22

