



ST MICHAEL'S CATHOLIC SCHOOL

"Christ is Ever Present"

SMCS BOARD OF TRUSTEES MINUTES

For meeting held in Room 9 on Monday 4th December at 7.00pm

PRESENT: Lauren Brown, Stephanie Radich, Jon Williams, Rebecca Popovic, Justin Browne, Casiana Wooler, Mat Croad, Brigid Strevens, Ann McKeown, Alex Houghton, Cecilia Ruiz-Acosta

APOLOGIES:

Item	Agreed	Action
Opening Prayer Declaration of Interest (none) 1. Confirmation of Minutes 2. Confirmation of in-committee Minutes	Cassie Brigid/Justin Jon/Rebecca	
<u>Agenda Discussion</u> 1. Georgina and Catherine presented the end of year analysis of academic achievement. The comparison between this year and last year showed a slight improvement. One area for continued focus is writing particularly in the Year 4 area. It was agreed that at the next board meeting we will discuss children's readiness for school and whether an earlier booster session than waiting until the children are 6. 2. Health and Safety – taken as read 3. Principal's Report The board ratified the appointment of Sarah Robertson to the teaching staff. The Principal's Report was accepted.	 Mat/Alex	 Ann

<p>The Risk Assessment Management for the 2019 camp was accepted</p> <p>4. Finance and Property Committee Report The minutes of the finance and property committee were accepted and the recommendations were ratified. The board ratified the November financials The board ratified the budget for 2019 with a target net surplus of \$1000 and capital expenditure of \$30,000</p> <p>5. Catholic Character Committee Report The board ratified the report to the bishop</p> <p>6. The board meetings for next year were agreed as below: 11th February 25th March 13th May 17th June 5th August 9th September 21st October 2nd December</p> <p>7. Succession Planning for the Board Elections to be held on the 7th June 2019 Geneviève will be the returning officer</p>	<p>Steph/Justin Jon/Lauren</p> <p>Ann/Brigid</p> <p>Jon/Alex</p> <p>Jon/Alex</p> <p>Justin/Rebecca</p>	
<p>Policy Review</p>		
<p>Identify Agenda Items for Next Meeting</p>		
<p><u>Administration</u> 8. Correspondence</p>		
<p>The meeting closed at: 9:28 The next meeting is set for: 11th February 2019</p>		

Approved
