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2015

ST MICHAEL'S CATHOLIC SCHOOL

"Christ is Ever Present"

SMCS BOARD OF TRUSTEES MINUTES

For Zoom online meeting held on Tuesday 7th April 2020 at 5.00pm

PRESENT: Lauren Brown, Ann McKeown, Jon Williams (Chair), Issa Ilo-Cabiling (Minute taker), Casiana Wooler, Mark Twomey, Candice Harris, Brigid Stevens, Alex Houghton, Joseph Liava'a, Justin Browne

APOLOGIES: None

No	Item	Agreed	Action
1	Opening Prayer - Casiana		
	Apologies - none		
	Declaration of interest - none		
	Confirmation of February 2020 minutes	Lauren Jon	
2	Confirmation of in-committee minutes - none		
3	Health & Safety		
	Pandemic Plan & Procedures <ul style="list-style-type: none"> Alex query on staff going to work when school is closed - Ann replied on Level 3 but not on Level 4 - need to update plan 		Ann
	<ul style="list-style-type: none"> School closed - no one is allowed on the property Security cameras operating Half the school already self isolated on Monday 23rd March 2020 All staff are well as advised by Ann Joseph query on school closing on Monday 23rd March 2020 - Ann replied that they are not allowed to close school 		
4	Principal's Report		
	The Board ratified the employment of Margaret (Margie) McInally who will be the new room 4 teacher	Jon Mark	
	Principal's report accepted	Justin Casiana	

SMCS Online Learning Plan		
<ul style="list-style-type: none"> • Catherine & Georgina writing letter to parents • Google Classroom for seniors • Class Dojo for juniors • Devices given to parents in need of them - all students have access to a device & internet • Student tasks are flexible & can be achieved without parental supervision • Junior class to trial Zoom on the first week • Mathletics • Reading Eggs for juniors - free from Mathletics team 		
<ul style="list-style-type: none"> • Letter going out to parents before Easter to be reviewed by BOT - suggestions to include structure, flexibility, communication channels, BOT involvement 		Ann
5 Finance & Property		
Finance & Property minutes discussed & accepted December 2019 Governance Draft Financials accepted January 2020 Governance Draft Financials accepted	Justin Casiana	
6 Catholic Special Character		
Catholic Special Character minutes discussed & accepted	Alex Jon	
7 Survey Review		
Not discussed		
Policy Review		
Not discussed		
Correspondence		
Not discussed		
Other Business		
Meeting closed - 5.45pm		
Next meeting <ul style="list-style-type: none"> • After two weeks for a debrief about online learning - Jon to send date 		Jon