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24/3/21

ST MICHAEL'S CATHOLIC SCHOOL

"Christ is Ever Present"

SMCS BOARD OF TRUSTEES MINUTES

Meeting held at SMCS November at 7.00pm

PRESENT: Lauren Brown, Ann McKeown, Jon Williams (Chair), Mark Twomey, Candice Harris, Brigid Stevens, Alex Houghton (Minute taker), Casiana Wooler, Justin Browne

Apologies: Joseph Liava'a, Issa

No	Item	Agreed	Action
1	Opening Prayer – All		
	<ul style="list-style-type: none"> Apologies - Issa Cabling, Declaration of interest – none 		
2	Minutes		
	<ul style="list-style-type: none"> Confirmation of minutes (19/11/20) Confirmation of In-Committee minutes – there were no In-Committee minutes. 	Alex Brigit	
3	End of Year Data (2020)		
	<ul style="list-style-type: none"> The end of year data was reviewed in detail and approved 	Ann Lauren	
4	Health & Safety		
	<ul style="list-style-type: none"> The Specific incidents were discussed and the accident statistics reviewed. Possible implications . 	Brigid Candice	Ann
6	Principals Report		
	<p>Ann introduced the Report. The Board made comments, asked questions and discussion followed including in relation to:</p> <ul style="list-style-type: none"> The reflection area is continually being worked on my Issa The parent teacher interviews went well Teacher only days were discussed. 2021 dates for terms were reviewed. 	Ann Mark	Ann

	<ul style="list-style-type: none"> Ann to check dates for teacher only days to align with SHC/Baradene and lecturer (if possible). 		
7	2020 Tracker for Students and Risk		
	The Board discussed the report and data insights.	Ann Jon	
8	Charter Review		
	<ul style="list-style-type: none"> The charter process was discussed and whilst a survey of parents was undertaken, further work is needed to engage the parent group to provide feedback to the charter development program. The board reviewed the draft and provided feedback. The board to provide further feedback to the draft 		
9	Finance and Property Report		
	<ul style="list-style-type: none"> Justin introduced the Report and discussed the turf project, insurance claim on theft of security equipment. The budget was discussed and subject to some minor changes the budget was accepted. The teachers are to report back to the board on their "Blue Sky" thinking in terms of enhancements to the school's curriculum by the board meeting after their teacher only day.. 	Jon Alex	
10	Special Character		
	The Bishop's proprietors report was discussed and Jon advised this was approved and submitted to the diocese .	Jon Justin	
11	Before and After School Provider Report		
	The Board noted the update from XLR8, noting good engagement.	Jon Justin	
12	Policy Reviews		
	<ul style="list-style-type: none"> The Board noted the Policy reviews for the Term for staff and Board. 		
13	Succession Planning		
	<ul style="list-style-type: none"> Jon raised obtaining feedback on his role as chair as well as anyone who may be interested in becoming deputy chair with a view to taking the role as chair in the final year of the current term. 		

The meeting ended at 8:35 pm.